

**Telecom Engineering Centre
Gate no.5, K.L Bhawan, Janpath
New Delhi-110001**

NO. 5-1/2022-TC/TEC

Dated 21.06.2022

Subject: Constitution of Project Management unit (PMU) under MTCTE Division

As a step towards Ease of Doing business (EODB), a Project management unit (PMU) is constituted to monitor the applications and ease out the process flow by resolving various hurdles faced by the applicants.

The constitution of PMU under MTCTE is as under:

1. Mr. P.K. Panda, Director (TC-IV)
2. Mrs. Divya Sharma, ADG (TC-II)
3. Mr. Aakash Aggarwal, OA (MTCTE)
4. Ms. Vinaysheel, OA (MTCTE)
5. Mr. Sanklap Nagarkar, Intern (MTCTE)
6. Mr. Anuj Sharma, Intern (MTCTE)
7. Ms. Samridhi Bhandari, Intern (MTCTE)

Scope of work for PMU:

The following scope of works are identified for the PMU:

1. PMU will monitor the status of each MTCTE application on daily basis.
2. In case of delay noticed at any stage, the case will be taken up with the concerned officer. If needed, core division may be involved.
3. The PMU will submit a weekly report in the attached format to DDG (MTCTE) which shall be discussed in weekly review meetings to be held under chairmanship of DDG (MTCTE).

This issues with approval of DDG MTCTE.

Divya Sharma
21/6/22
ADG (TC-II)
TEC

Copy to:

- 1.Sr. DDG and Head TEC for kind information pl
- 2.All Core groups
- 3.SEC members
- 4.All DDG's RTEC
- 5.ADG(TC-II) TEC