

Details to be provided by the ITS/P&T AFS/P&T BWS/IRRS/GCS-DoT officers to their PAR Custodian/PAR Manager for generation of PAR

Annexure-I

- A. Report for the year:
 B. Period of Report (From & To in DD/MM/YYYY):
 C. eAPAR Part No. (if "Period of Report" is less than a year):

| | | | | | |
|----|---|---|-----------|------|---------|
| 1. | Name of the Officer | | | | |
| 2. | Date of Birth (DD/MM/YYYY) | | | | |
| 3. | SPARROW Employee Code (Refer item b of Instructions) | | | | |
| 4. | Date of continuous appointment to present grade (Period concerned) | Date | | | |
| | | Grade | | | |
| | | Regular/NFU | | | |
| 5. | Date of continuous appointment to present post (Period concerned) | Date | | | |
| | | Post i.e. Designation during period concerned | | | |
| 6. | Reporting officer during the period of Report (as defined in his/her eAPAR SPARROW system if he/she is part of any eAPAR SPARROW system) | Is reporting officer part of any SPARROW system of GoI (Yes/No) | | | |
| | | Name | | | |
| | | Batch (Allotment year) | | | |
| | | Service | | | |
| | | Cadre | | | |
| | | SPARROW Employee code | | | |
| 7. | Reviewing officer during the period of Report (as defined in his/her eAPAR SPARROW system if he/she is part of any eAPAR SPARROW system) | Is reviewing officer part of any SPARROW system of GoI (Yes/No) | | | |
| | | Name | | | |
| | | Batch (Allotment year) | | | |
| | | Service | | | |
| | | Cadre | | | |
| | | SPARROW Employee code | | | |
| 8. | Period of absence from duty (on training leave etc.) during the year. If he has undergone training. Specify complete details or NIL, as the case may be | | | | |
| | Absence category | Period From | Period To | Type | Remarks |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Self Certification: Certified that the information provided above is true and correct to the best of my knowledge.

Signature:
 Mobile No.: